



OFFICE OF THE DISTRICT MAGISTRATE
COURT COMPOUND: BURDWAN
RSBY CELL

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Phone 0342-2664448

Memo No : 452 / RSBY / PURB- BDN

Date : 21 / 12 / 2017

Notice Inviting Quotation

Sealed rate quotation including taxes, if any, is hereby invited by the undersigned for decoration of a stall at **Mati Utsav -2018** to be held on and from **02.01.2018 to 08.01.2018** at **District Seed Farm, Kalna Road, Purba Bardhaman**. The work includes supply of leaflet and a few electrical equipment along with electronic gadgets on hire basis as well for at least 7 days. The size of the bare stall with electric connection will be **20' X 15'**.

Details of the work:

Partition (by ply wood up to ceiling height) for doctors chambers	: 2 Nos (7'6" x 5' each)
Partition (by ply wood up to 3' height) for assistance chamber	: 3 Nos (5' x 5' each)
Leaflet (Both Side) A4 size, Minimum 75 GSM	: 3000 Pcs
Leaflet (Both Side) A5 size, art card, Minimum 250gsm, Multicolor	: 700 Pcs
Reception counter	: 1 No.

Printing and fixing of Flex on the Walls

Good looking and appropriate false ceiling

Electrical board point at each compartment

Floor mat for whole area of the stall

Spot lamps at appropriate points to make everything visible and attractive

42" LED TV, DVD Player, with mini sound arrangement

Frontage decoration with signage


Last date of submission of the quotation : 27.12.2017 by 3:30 P.M.

Date of opening of the quotation : 27.12.2017 by 4:00 P.M.

Place for submission & opening of quotation : RSBY Cell, 4th Floor, New Collectorate Building, CourtCompound, Purba Bardhaman

Terms & conditions:

1. The rate should be inclusive of all taxes. No charges for carrying of articles will be borne by this end.
2. No material will be supplied from this end.
3. The work is to be completed by **01.01.2018**.
4. All equipment, supplied and fixed at the stall, is to be made functional by **4:00 PM** on **01.01.2018**.
5. A technician is to be deployed by the vendor to look after the gadgets, supplied.
6. The undersigned will not be responsible for misplacement of any gadgets from the stall. So necessary steps need to be taken by the vendor.
7. For further enquiry please contact to the RSBY Cell, 4th Floor, New Collectorate Building, Court Compound, Purba Bardhaman.



District Nodal Officer
RSBY & SS, Purba Bardhaman

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Copy forwarded for information and wide circulation to:

1. SDO (All), Purba Bardhaman.
2. BDO (All), Purba Bardhaman.
3. Exe. Engineer, Burdwan Div., PWD.
4. Exe. Engineer, Burdwan Div., Social Sector, PWD.
5. DIO, NIC, Purba Bardhaman with a request to publish in the official website of the district.
6. DIA, Purba Bardhaman Zilla Parishad with a request to publish in the official website of the ZP.
7. CA to District Magistrate, Purba Bardhaman for kind perusal of the DM.
8. CA to ADM (Dev.), Purba Bardhaman for kind perusal of the ADM (Dev.).
9. DC (IT) & DC (Hospital), RSBY Cell, Purba Bardhaman for taking necessary action.


District Nodal Officer
RSBY & SS, Purba Bardhaman